

**ORDINANCE NO. 2024-02**  
**COMBINED ANNUAL BUDGET AND APPROPRIATION ORDINANCE**  
**OF THE NORTH SUBURBAN PUBLIC LIBRARY DISTRICT**  
**WINNEBAGO AND BOONE COUNTIES, ILLINOIS, FOR THE**  
**FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025**

BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE NORTH SUBURBAN PUBLIC LIBRARY DISTRICT OF WINNEBAGO AND BOONE COUNTIES, ILLINOIS, AS FOLLOWS:

SECTION 1: That the fiscal year of said District for the purpose of this Ordinance shall be from July 1, 2024, to June 30, 2025.

SECTION 2: That the following Annual Budget containing an estimate of corporate receipts and expenditures be and the same is hereby adopted as the Annual Budget of said District for the above fiscal year and shall be in full force and effect from and after this date, to-wit:

**CASH**

Cash on hand as of July 1, 2024	\$ 600
(1) General Operating Fund Balance	541,000
(2) Special Tax Levy Fund Balances	
Audit Fund	0
Equipping & Maintenance	0
Municipal Retirement Fund	0
Social Security Fund	0
Risk Management Fund	0
Liability Insurance Fund	0
<b>Total:</b>	<b>541,600</b>
(3) Special Reserve Fund for Emergency Repairs, Library Building Improvements, and for Acquisition of Necessary Equipment	\$2,000,000
<b>Total Cash on Hand:</b>	<b>\$2,541,600</b>

## **ESTIMATED RECEIPTS**

Cash estimated to be received during the 2024-2025 fiscal year from:

1)      **General and Special Tax Levies:**

General corporate tax levy	\$3,857,100
Special municipal retirement tax levy	242,200
Special liability insurance tax levy	44,200
Special audit expense tax levy	10,000
Special equipping and maintenance expense tax levy	339,400
Special social security tax levy	143,200
Special risk management tax levy	20,000

<b>Total:</b>	<b>\$4,656,100</b>
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(1)      Other Income	\$ 746,700
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<b>Total:</b>	<b><u>\$746,700</u></b>
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<b>Total Cash Estimated To Be Received During Fiscal Year</b>	<b>\$5,402,800</b>
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## **ESTIMATED EXPENDITURES**

Expenditures estimated to be made during the 2024-2025 fiscal year:

- (1) From general corporate tax, corporate replacement tax, equipping and maintenance tax and other income (excluding special tax levies):

**I. Patron Materials/Services:**

Book, periodicals, audio, video, databases	\$1,141,800
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**II. Personnel:**

Personnel, Insurance, Training, Consultants	\$2,345,000
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**III. Operations:**

Supplies, Administrative costs, Equipment, Utilities, and Cleaning	284,700
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**IV. Building and Grounds**

Landscaping, Maintenance, Furnishings	339,400
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**V. Special Projects**

Building, Technology, Infrastructure Improvements	1,040,000
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<b>Total</b>	<b>5,150,900</b>
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- (2) From remaining special tax levies:

Municipal Retirement Tax	242,200
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Tort Liability Insurance	44,200
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Municipal Audit Tax	9,900
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Social Security Tax	143,200
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Risk Management Fund Tax	20,000
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<b>Total:</b>	<b>\$459,500</b>
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| (3) Special Reserve Fund for Emergency Repairs,<br>Library Building Improvements and for<br>Acquisition of Necessary Equipment | <b>\$2,000,000</b> |
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### **ESTIMATED EXPENDITURES**

(4) Debt Service	\$333,000
<b>Total Estimated Appropriations:</b>	<b>\$7,943,400</b>
<b>Total Estimated Cash on Hand as of June 30, 2025</b>	<b>\$1,000</b>

SECTION 3: That the sum of \$7,943,400 so much thereof as may be authorized by law or may be needed or determined necessary to defray all expenses and liabilities, be and the same is hereby appropriated for the corporate purposes and objects of said District specified in Section 2 above.

SECTION 4: That this Ordinance may be revised according to law.

SECTION 5: That a public hearing as to this Combined Annual Budget and appropriation Ordinance was held on August 15, 2024 at 5:30 p.m. at the Library, 6340 North Second Street, Loves Park, Illinois, which lies within the District.

SECTION 6: That the notice of the public hearing was given by publication in the *Rockford Register Star*, a newspaper published in the District at least 30 days prior to the time of the hearing, and that the Tentative Combined Annual Budget and Appropriation Ordinance has been made conveniently available to public inspection for at least 30 days prior to final action thereon.


SECTION 7: That the Secretary of the Board of Trustees of North Suburban Public Library District is hereby ordered and directed to cause publication of this Ordinance in the *Rockford Register Star* within 20 days hereafter, and to post a copy of this Ordinance in a public area of the District library building at 6340 North Second Street, Loves Park, Illinois within 3 days hereafter for a period of at least 14 days.

SECTION 8: That any unexpended balance in the General Operating Fund at the end of the Fiscal Year established herein shall be accumulated in the District's Special Reserve Fund.

Date of Enactment: August 15, 2024

Effective Date: August 15, 2024

APPROVED:



Rachel Parry, President of the Board of Trustees

ATTEST:



Melissa Leuzinger  
Secretary of the Board of Trustees

State of Illinois            )  
                                      ) SS.  
County of Winnebago        )

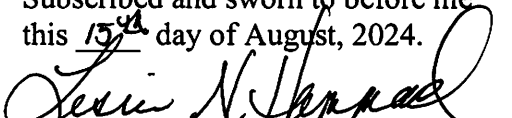
Under penalties as provided by law pursuant to Section 1-109 of the Illinois Code of Civil Procedure, the undersigned certifies that the statements set forth in this instrument are true and correct, except as to matters therein stated to be on information and belief and as to such matters the undersigned certifies as aforesaid that she verily believes the same to be true.

I, Melissa Leuzinger, do hereby certify that I am duly qualified and Secretary of the Board of Library Trustees of the North Suburban Public Library District, Winnebago and Boone Counties, Illinois and that the attached is a true, full and correct copy of the Combined Annual Budget and Appropriation Ordinance adopted by the Board of Trustees of said District at a duly convened meeting held on August 15, 2024, at which meeting a quorum of this Board of Trustees was present and voted in favor of said Ordinance; that said Ordinance has not in any way been altered, amended or repealed and is now in full force and effect.

  
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Melissa Leuzinger  
Secretary of the Board of Trustees

(Corporate seal)

Subscribed and sworn to before me  
this 15<sup>th</sup> day of August, 2024.

  
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Notary Public

