

North Suburban Library District
Regular Session
7/20/2023

Regular Board Meeting

Call to Order: Rachel Parry, Board President called the meeting to order at 5:41pm.

Present: Rachel Parry, Jane Burden, Tom Yoe, Melissa Leuzinger, Marcy Mitchell, Sara Porter and Christopher Galetsis. **Absent:** None. **Staff Members:** Mary Petro, Brian McMahon, and Josh Harding.

NOTE: During the meeting, Josh Harding worked with each NSLD Board member to set up 2FA fobs and new NSLD email passwords.

Guests: None.

Public Comments: None.

New Business:

Approval of Minutes: Motion to accept the minutes of the June Board meeting was made by Tom and seconded by Melissa. Approved with vote: Rachel, Sara, Tom, Melissa, Marcy, Christopher and Jane. Absent: None. Motion carried.

Treasurer's Report: Sara gave a review of the June financial reports. Motion was made by Sara and seconded by Jane to approve the June bills paid report, financial summary, and treasurer's report. Approved with vote: Sara, Tom, Melissa, Jane, Marcy, Christopher, and Rachel. Absent: None. Motion carried.

Librarian's Report:

- Summer Reading Club is wrapping up.
- FY24 is underway, the NSLD 80th Anniversary will be celebrated during the fiscal year with programs and promotions.
- Decennial Committee had their second meeting on July 20th and the draft report was handed out.
- New computers are on order. NSLD purchased the computers outright, saving the library district about \$14K in interest payments.
- Fall newsletters will go out around Labor Day.

Committee Reports: None.

Board Development: None.

Discuss/Review/Act: FY23 Budget Review

Brian provided a handout that gave the board a review of the revenue and expenses for FY23. The areas of revenue (interest, corporate replacement) that were above the anticipated budget were highlighted and the expenses (special projects, materials, consultants) were reviewed as well.

Discuss/Review/Act: FY24 Budget Review

Mary reminded the board that the Budget and Appropriation hearing would take place next month. Brian reviewed the draft Budget and Appropriation providing some information on how the process

for establishing the Budget and Appropriation works, how the Budget and Appropriation ties in with the levy, and what the next steps are.

Old Business

Discuss/Review/Act: NSLD Building Projects

Mary provided the board with an update on the status of the NSLD/Loves Park parking lot project; the status of the light installation that took place that week, the landscaping work that has been done, the Comed transformer replacement project, the windows and door project, the signage project and the painting of the metal doors at NSLD/Loves Park.

Correspondence: Thank you card from NSLD patron for memorial flowers.

Board Discussion: None.

Motion to adjourn was made at 6:29pm by Tom and seconded by Sara. Approved with vote: Ayes: 7. Nays: 0. Motion carried.