

North Suburban Library District
Executive Session
7/12/2025

Call to Order: President Jane Burden called the meeting to order at 9:03am.

Roll Call/Present: Jane Burden, Mike Dunn, Jo Beck, Deborah Dunnavan-Moreau, Judy Lindberg, Christopher Galetsis. **Absent:** Sara Porter. **Staff Members Present:** Nicole Johnson, Barb Jacobs, Kristi Fane, Leslie Hammond, Brian McMahon, David Harding.

Other Guests Present: Jim Deiters and Alex Todd with Deiters and Todd Consulting. Peter Caton, NSLD IT consultant.

Public Comment: None

Library Director Candidate Interview: Facilitated by Alex Todd, with Deiters and Todd Consulting.

Executive Session Call To Order: At 9:16am, in an open meeting, motion made by Trustee Judy Lindberg, seconded by Mike Dunn, to go into executive session pursuant to 5 ILCS 120/2 (c) (1), of the Open Meetings Act for the consideration of: *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.*

Roll Call/Present: Jane Burden, Mike Dunn, Jo Beck, Deborah Dunnavan-Moreau, Judy Lindberg, Christopher Galetsis. **Absent:** Sara Porter. All approved. Motion carried.

Staff Members Present: Nicole Johnson, Barb Jacobs, Kristi Fane, Leslie Hammond, Brian McMahon, David Harding. **Other Guests Present:** Jim Deiters and Alex Todd with Deiters and Todd Consulting.

Summary of the Nature of the Matter Considered: The board interviewed a candidate for the North Suburban Library District Library Director position vacancy, facilitated by consultants Jim Deiters and Alex Todd.

Executive Session Meeting Adjourned:

At 12:05pm, Trustee Judy Lindberg moved, seconded by Trustee Jo Beck to adjourn the executive session meeting. Present: Jane Burden, Mike Dunn, Jo Beck, Deborah Dunnavan-Moreau, Judy Lindberg, Christopher Galetsis. **Absent:** Sara Porter. All approved. Motion carried.

Reconvene Open Meeting: At 12:06pm, President Jane Burden reconvened the open meeting. Present: Jane Burden, Mike Dunn, Jo Beck, Deborah Dunnavan-Moreau, Judy Lindberg, Christopher Galetsis. **Absent:** Sara Porter.

Recess for Lunch: At 12:06pm, the open meeting was recessed for lunch by President Jane Burden.

Reconvene Open Meeting: At 12:43pm President Jane Burden reconvened the open meeting. **Roll Call/Present:** Jane Burden, Mike Dunn, Jo Beck, Deborah Dunnavan-Moreau, Judy Lindberg, Christopher Galetsis. **Absent:** Sara Porter. All approved. Motion carried.

Staff Members Present: Nicole Johnson, Barb Jacobs, Kristi Fane, Leslie Hammond, David Harding. **Other Guests Present:** Jim Deiters and Alex Todd with Deiters and Todd Consulting. Peter Caton, NSLD IT consultant.

Executive Session: At 12:55pm, Trustee Jo Beck moved, seconded by Christopher Galetsis to go into executive session pursuant to 5 ILCS 120/2 (c) (1), *The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.*

Roll Call/Present: Jane Burden, Mike Dunn, Jo Beck, Deborah Dunnavan-Moreau, Judy Lindberg, Christopher Galetsis. **Absent:** Sara Porter. All approved. Motion carried. **Other Guests Present:** Jim Deiters and Alex Todd with Deiters and Todd Consulting.

Summary of the Nature of the Matter Considered: The board interviewed a candidate for the North Suburban Library District Library Director position vacancy, facilitated by consultants Jim Deiters and Alex Todd.

Adjournment of Executive Session: At 4:48pm, Trustee Christopher Galetsis moved, seconded by Trustee July Lindberg to adjourn the executive session and return to open session. **Roll Call/Present:** Jane Burden, Mike Dunn, Jo Beck, Deborah Dunnavan-Moreau, Judy Lindberg, Christopher Galetsis. **Absent:** Sara Porter. All approved. Motion carried. **Other Guests Present:** Jim Deiters and Alex Todd with Deiters and Todd Consulting.

Open Session Reconvened: At 4:50pm President Jane Burden reconvened the open session meeting. **Present:** Jane Burden, Mike Dunn, Jo Beck, Deborah Dunnavan-Moreau, Judy Lindberg, Christopher Galetsis. **Absent:** Sara Porter. **Other Guests Present:** Jim Deiters and Alex Todd with Deiters and Todd Consulting.

New Business: Discuss/Review/Act: Motion was made by Trustee Jo Beck, and seconded by Trustee Christopher Galetsis to authorize Board President to negotiate with the selected candidate.

Adjournment of Open Meeting: At 4:51pm, Trustee Mike Dunn moved, seconded by Trustee Debora Dunnavan-Moreau to adjourn. All approved. Motion carried. **Absent:** Sara Porter.

North Suburban Library District
Regular and Executive Session
July 17, 2025 5:30pm

At 5:00pm, Board Treasurer's Audit was completed.

At 5:05pm, Board orientation was given by Library Director, Mary Petro.

Call to Order, Open Session: Board President Jane Burden called the Open Session meeting to order at 5:30pm. **Present:** Jane Burden, Mike Dunn, Sara Porter, Jo Beck, Deborah Dunnavan-Moreau, Judy Lindberg, Christopher Galetsis. **Absent:** None. **Staff Members Present:** Mary Petro, Brian McMahon, Nicole Johnson, Leslie Hammond. **Guests Present:** Charlene Dunn, Cathy Karlshoej and Ethan Schultz.

Public Comments: None

Approval of Minutes: Motion made by Mike Dunn and seconded by Sara Porter to approve minutes from meetings on June 19, 2025, June 23, 2025 and June 26, 2025. All approved. Motion carried.

Treasurer's Report: Sara Porter gave a review of the June 2025 financial reports. Motion was made by Sara Porter and seconded by Judy Lindberg to approve the financial reports, payment history, and financial summary.

Librarian's Report:

- Summer Reading Club is wrapping up.
- Fall programming is being scheduled by NSLD staff.
- The fall newsletter is being prepared.

New Business

Discuss/Review/Act: NSLD FY25 Budget Review

Brian McMahon reviewed the FY25 working budget, the Budget and Appropriation, and the Levy.

Discuss/Review/Act: NSLD FY26 Budget and Appropriation Review

Brian reviewed the FY26 Budget and Appropriation.

Old Business:

Discuss/Review/Act: Update on Library Director Position

Discuss/Review/Act: Discussion on upcoming projects: None.

Executive Session: At 6:05pm, in an open session meeting, motion made by Trustee Deborah Dunnavan-Moreau, seconded by Trustee Christopher Galetsis, to go into executive session pursuant to 5 ILCS 120/2 (c) (1), The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the

public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Roll Call Attendance: Jane Burden, Mike Dunn, Sara Porter, Jo Beck, Deborah Dunnavan-Moreau, Judy Lindberg, Christopher Galetsis. Absent: None. All approved. Motion carried.

Summary of the Nature of the Matter Considered: The board discussed negotiations concerning the Library Director position.

Adjournment Executive Meeting Session: At 6:30pm, Trustee Judy Lindberg moved, seconded by Deborah Dunnavan-Moreau, to adjourn the executive session and return to open session. Roll call vote: Jane Burden, Mike Dunn, Sara Porter, Jo Beck, Deborah Dunnavan-Moreau, Judy Lindberg, Christopher Galetsis. Absent: None. All approved. Motion carried.

Open Meeting Session Reconvened: At 6:30pm Jane Burden reconvened the Open Session meeting. **Present:** Jane Burden, Mike Dunn, Sara Porter, Jo Beck, Deborah Dunnavan-Moreau, Judy Lindberg, Christopher Galetsis. Absent: None.

Open Session Meeting Adjourned: At 6:31pm, motion made by Jane Burden, seconded by Deborah Dunnavan-Moreau, to adjourn the Open Session meeting. **Present:** Jane Burden, Mike Dunn, Sara Porter, Jo Beck, Deborah Dunnavan-Moreau, Judy Lindberg, Christopher Galetsis. **Absent:** None. All approved. Motion carried.