

North Suburban Library District
Regular Session
7/16/2026

Regular Board Meeting

Call to Order: Jane Burden, Board President called the meeting to order at 5:30 pm.

Present: Jane Burden, Sara Porter, Judy Lindberg, Jo Beck, and Deborah Dunnavan-Moreau

Absent: Christopher Galetsis and Mike Dunn **Staff Members Present:** Jon Mark Bolthouse, Brian McMahon, Kristi Fane and Leslie Hammond **Guests:** Cathy Karlshoej and Marilyn Lorch

Public Comments: Cathy Karlshoej contributed that since the completion of the Roscoe roof/HVAC project, there has been a dramatic change in the air conditioning.

Approval of Minutes: Motion to accept the minutes of the June Board meeting was made by Judy Lindberg and seconded by Sara Porter, All approved. Absent: Christopher Galetsis and Mike Dunn. Motion carried.

Treasurer's Report: Sara gave a review of the June financial reports. Motion was made by Sara Porter and seconded by Deborah Dunnavan-Moreau to approve the June bills paid report, financial summary, and treasurer's report. Roll call taken. All approved. Absent: Christopher Galetsis and Mike Dunn. Motion carried.

Librarian's Report:

- Jon Mark and 9 employees attended the ALA exhibition in Chicago at the McCormack Place, on Sunday 6/28. Staff rented a van and traveled together. Staff was able to attend the expo and met with vendors, book publishers, and received advanced reader copies of several novels.
- North Suburban hosted a table during the Rockton River Market. Contact was made with 40 people and free children's books were available to the public.
- Strategic planning has 200 respondents to survey. The library will continue to promote the survey while organizing focus groups; one group for non-profit organizations and one for chamber organizations. In October there will be a focus groups for the board members and one for staff.
- Jane contributed that the librarians report contains valuable information and highlights the achievements of the library.

Board Development: None

New Business

Discuss/Review/Act: Review of FY 26 Budget

Brian highlighted unique items, cash surplus, interest income, and other income. All indications are that the financials are in good shape.

Discuss/Review/Act: Review of FY 27 Budget & Appropriation

Brian gave review of budgeted lines and gave an overview of budget passage in correlation to the levy.

Old Business

Discuss/Review/Act: None

Correspondence: None

Motion to adjourn was made at 6:14 pm by Judy Lindberg and seconded by Deborah Dunnavan-Moreau. All approved. Absent: Christopher Galetsis and Mike Dunn. Motion carried.

North Suburban Library District
Regular Session
8/20/2026

Regular Board Meeting

Call to Order: Christopher Galetsis, Board Vice President called the meeting to order at 5:30 pm.

Present: Christopher Galetsis, Judy Lindberg, Jo Beck, Sara Porter, Deborah Dunnavan-Moreau, and Mike Dunn **Absent:** Jane Burden **Staff Members Present:** Jon Mark Bolthouse, Brian McMahon, Kristi Fane, Kari Prange **Guests:** Vicci Gartner

Public Hearing: Christopher Galetsis opened the public hearing on the FY27 Budget and Appropriation Ordinance. The public was given an opportunity to speak on the Budget and Appropriation but no one wished to speak. Christopher closed the hearing at 5:35pm.

Public Comments: Jon Mark shared a thank you note from a patron who received great service from the reference staff.

Approval of Minutes: Motion to accept the minutes of the July Board meeting was made by Judy Lindberg and seconded by Jo Beck. All approved. Absent: Jane Burden. Motion carried.

Treasurer's Report: Sara gave a review of the May financial reports. Motion was made by Sara Porter and seconded by Mike Dunn to approve the July bills paid report, financial summary, and treasurer's report. Roll call taken. All approved. Absent: Jane Burden. Motion carried.

Librarian's Report:

- Jon Mark reported on Directors University, a three-day intensive training session he attended in August.
- Strategic planning sessions are underway. The community survey is finalized and a report from the consultants is coming. Focus groups will be held on Tuesday, August 25.
- Summer Reading is finished and the participation numbers were good. They were down a bit compared to last year but given Roscoe's closure, it was to be expected. Jon Mark noted that Talcott Free Library reported a big increase in circulation and SRC participation.
- Jon Mark shared the assisted living book kits with the Board, a new service NSLD is offering.

Board Development: None

New Business: None

Old Business

Discuss/Review/Act: FY27 Budget and Appropriation

Brian gave an overview of the FY27 Budget and Appropriation and entertained any questions from the Board.

Motion was made by Judy Lindberg and seconded by Mike Dunn to approve the FY27 Budget and Appropriation Ordinance. All Approved. Absent: Jane Burden. Motion carried.

Correspondence: None

Motion to adjourn was made at 6:01 pm by Deborah Dunnavan-Moreau and seconded by Sara Porter. All approved. Absent: Jane Burden. Motion carried.